

NATIONAL INSTITUTE FOR RESEARCH IN NUCLEAR SCIENCE

RUTHERFORD HIGH ENERGY LABORATORY

Office and Laboratory Accommodation

1. Minutes of a Sub-committee Meeting held in the Conference Room, Building R.12 on Monday, 18th July to discuss and re-allocate office and laboratory space made available as a result of personnel moving from Buildings R.12 (412.10) R.15 and R.16 to Building R.20.

Present: Mr. M. Snowden - Chairman
Dr. G. H. Stafford
Mr. G. E. Simmonds
Mr. T. R. Walsh (for Dr. Hobbs)
Mr. J. Rodgers - Secretary

2. The meeting opened by a full and lengthy discussion on the best use of the limited additional space now made available, each officer in turn stating the minimum needs for his existing staff:

- (i) Dr. Stafford submitted a paper (Appendix A) showing the office space required for the P.L.A. Group summarized as follows:-

Total present office space - 3,058 sq. ft.

Total office space now required - 4,028 sq. ft.

Total space as indicated by space module - 6,335 sq. ft.

- (ii) Mr. Simmonds stated that he wanted more accommodation for his technical records office and that the most satisfactory way of providing this was for himself and his secretary to move to 412.10 offices 20 and 21 vacated by Mr. Venn. In addition, the space occupied by his Group was only 50% of what it should be, taking into account new recruits in the pipe-line.

- (iii) Mr. Walsh confirmed that extra office and laboratory space was required by the Injector Group and that they still wished to retain Lab. No. 1 of R.12 (412.10).

3. After much discussion it was agreed that the extra space now available fell far short of requirements, members agreed that they all had urgent and strong cases for more space and whilst they were prepared to resolve the immediate problem, they wished to record that even after making the best use of accommodation now offered it still left no space available for future recruitment. Dr. Stafford stated that in six months time he would be seriously handicapped for laboratory space.

It was agreed that:-

- (i) The question of space for Dr. Kandiah's Group should be referred back, to re-consider the siting of the Electronics Group.
- (ii) The question of re-siting the Divisional Stores at present housed in Building R.12 (412), should also be referred back for consideration. It was suggested that these stores should be moved to two terrapin units and the present stores converted to a laboratory.
4. The re-allocation of the extra space now available was agreed as follows:-

(1) Building R.12 (412.10) - (Appendix B)

Room 21 - Mr. Simmonds
Room 20 - Mr. Simmonds Secretary
Laboratory 1 - Dr. Hobbis
Laboratory 2 - Dr. Stafford

Rooms 1 to 19 }
22 to 26 } - Dr. Stafford

(Dr. Hobbis would vacate Rooms 24 and 25 for Rooms 16, 17, 18 and 23 of Building R.15).

(ii) Building R.15 - (Appendix C)

Laboratory 14 - Dr. Kandiah and Dr. Stafford
Room 15 - Dr. Kandiah
Rooms 16, 17, 18 and 23 - Dr. Hobbis

Rooms 20-22 }
and Lab. 24 } - To be retained by Dr. Cavanagh

(Dr. Galbraith's Group would vacate Room 18 and laboratory 14 for the Control Room Building R.2).

Room 19-21 to be converted to a Sick Bay.

(iii) Building R.16 - (Appendix C)

Room 1 - Mr. P. S. Rogers
Room 2 - Spare
Room 3 - Mr. Cross
Room 4 - Admin.
Rooms 7 to 11 - Mr. Simmonds
Rooms 5 and 6 - Mr. Louth

5. Sick Bay

It was agreed that accommodation should be provided for a Sick Bay, either in Building R.15 or R.16, subject to accessibility for stretchers and laying on water supplies.

Subsequent to the meeting, it was found that R.15 was more convenient as it already had water laid on. Rooms 19-21 will be joined and used as a Sick Bay.

6. It was suggested that papers similar to that submitted by Dr. Stafford (Appendix A) should be submitted by the Nimrod Groups, to clearly indicate future space requirements.

7. It was hoped that all the above-mentioned moves would be completed by mid-August 1960, subject to R.20 being available.

J. RODGERS,
for D.A.O.

Building R.12,
Ext. 2677.
25th July, 1960.

Distribution:

| | |
|----------------------|-----------------|
| Dr. T. G. Pickavance | Mr. B. Halstead |
| Mr. L. B. Mullett | Mr. P. Bowles |
| Mr. J. C. Louth | Mr. E. Newberry |
| Mr. M. Snowden | Mr. G. Simmonds |
| Dr. G. H. Stafford | Mr. T. R. Walsh |
| Dr. J. A. V. Willis | |

OFFICE SPACE - P.L.A. GROUP ONLY

| NAME | Grade | Present Space Sq. Feet | Space as Allocated Sq. Feet | Space as Indicated by Space Module Sq. Feet |
|--------------------|---------|------------------------------|-----------------------------------|---|
| J. B. MARSH | E.I | 160 | 160 | 150 |
| J. E. BOON | E.II | 80 | 80 | 100 |
| C. BRADSHAW | E.II | 80 | 80 | 100 |
| R. J. STANHOPE | E.III | 100 | 80 | 75 |
| AN OTHER | E.III | - | 80 | 75 |
| AN OTHER | E.III | - | 80 | 75 |
| J. AGGUS | A.D.E. | 100 | 100 | 100 |
| E. WALLIS | A.D.E. | 100 | 100 | 100 |
| H. M. FOSTER | A.D.E. | 100 | 100 | 100 |
| R. B. WILSON | A.D.E. | 100 | 100 | 100 |
| AN OTHER | A.D.E. | - | 100 | 100 |
| AN OTHER | A.D.E. | - | 100 | 100 |
| R. J. RICE | Tech.I | 80 | - | 75 |
| H. O. NORMINGTON | Tech.II | 80 | 80 | 75 |
| S. SMITH | Tech.II | 130 | 130 | 75 |
| R. W. MORGAN | Tech.II | 130 | 130 | 75 |
| R. MACKAY | Tech.II | 130 | 130 | 75 |
| L. PHILLIPS | Tech.II | 80 | 80 | 75 |
| K. M. KNIGHT | E.O. | - | - | 75 |
| R. J. GRIFFITHS | S.O. | 60 | 60 | 75 |
| K. BATCHELOR | S.S.O. | 80 | 80 | 100 |
| B. LOACH | P.S.O. | 120 | 120 | 150 |
| D. WARNER | S.O. | 80 | 80 | 75 |
| P. GOTTFELDT | E.O. | 40 | 40 | 75 |
| D. C. SALTER | E.O. | - | - | 75 |
| M. CRADDOCK | S.O. | 60 | 60 | 75 |
| J. M. DICKSON | P.S.O. | 120 | 120 | 150 |
| DR. G. H. STAFFORD | BANDED | 336 | 336 | 300 |
| C. J. BATTY | S.O. | 60 | 60 | 75 |
| J. J. THRESHER | P.S.O. | 120 | 120 | 150 |
| R. N. J. PHILLIPS | S.O. | 60 | 60 | 75 |
| T. F. GUBBINS | S.S.O. | 120 | 80 | 100 |
| H. ARAM | E.O. | - | 80 | 75 |
| D. N. WILSON | E.O. | 40 | 40 | 75 |
| A. P. BANFORD | S.S.O. | 80 | - | 100 |
| T. R. WALSH | S.S.O. | 80 | 80 | 100 |
| W. E. BURCHAM | S.S.O. | - | 30 | 100 |
| G. W. GREENLEES | S.S.O. | - | 30 | 100 |
| A. B. CLEGG | S.S.O. | - | 30 | 100 |
| P. S. FISHER | S.S.O. | - | 30 | 100 |
| G. L. SALMON | S.S.O. | - | 30 | 100 |
| P. F. D. SHAW | S.S.O. | - | 30 | 100 |
| E. J. BURGE | S.S.O. | - | 30 | 100 |
| T. C. GRIFFITHS | S.S.O. | - | 30 | 100 |

LABORATORY SPACE P.L.A. GROUP ONLY

| NAME | Grade | Present Space Sq. Ft. | Space as Re-Allocated Sq. Ft. |
|-----------------------|---------|-----------------------|-------------------------------|
| K. M. KNIGHT | E.O. | 107 | 107 |
| N. J. HANCE | S.A. | 107 | 107 |
| R. J. GRIFFITHS | S.O. | 107 | 107 |
| L. GOODALL | S.S.A. | 300 | 86 |
| E. M. MOTT | S.A. | 300 | 86 |
| K. BATCHELOR | S.S.O. | - | 86 |
| B. LOACH | P.S.O. | - | 86 |
| D. WARNER | S.O. | - | 86 |
| P. GOTTFELDT | E.O. | - | 86 |
| P. FORD | A.E.O. | 120 | 86 |
| W. SPINKS | S.S.A. | 300 | 200 |
| H. F. NORRIS | S.S.A. | 300 | 200 |
| A. C. LINTERN | S.A. | - | 200 |
| R. C. CARTER | S.A. | 150 | 120 |
| D. C. SALTER | E.O. | 150 | 120 |
| C. E. WAKEFORD | S.S.A. | 150 | 120 |
| M. CRADDOCK | S.O. | 150 | 120 |
| J. M. DICKSON | P.S.O. | - | 120 |
| DR. G. H. STAFFORD | BANDED | 100 | 100 |
| C. J. BATTY | S.O. | 100 | 100 |
| F. URIDGE | S.S.A. | 100 | 100 |
| C. A. BAKER | S.A. | 100 | 100 |
| D. A. MORRIS | S.O. | 100 | 100 |
| P. D. WROATH | S.A. | 180 | 60 |
| M. AUDUS | A.E.O. | 180 | 60 |
| J. J. THRESHER | P.S.O. | - | 60 |
| T. G. GRIFFITHS | S.S.O. | - | 60 |
| A. METHERINGHAM | S.S.O. | - | 60 |
| G. LUSH | S.O. | - | 60 |
| T. F. GUBBINS | S.S.O. | 120 | 120 |
| A. PAYNE | INDUST. | 120 | 120 |
| C. C. SPRY | S.A. | 120 | 120 |
| H. ARAM | E.O. | 120 | 120 |
| C. C. BRISCOE | S.S.A. | 120 | 120 |
| G. W. BREWER | S.A. | 120 | 120 |
| D. N. WILSON | E.O. | - | 120 |
| J. K. McHUGH | S.A. | 190 | 200 |
| D. JONES | E.O. | 190 | 200 |
| UNIVERSITY LAB. SPACE | | - | 820 |

Total present lab. space = 4,660 sq. ft.

Present lab. space per person
180 sq. ft.

Total lab. space re-allocated = 5,495 sq. ft.

Re-allocated lab. space per
person = 110 sq. ft.

UNIVERSITY VISITORS

| NAME | Grade | Present Space Sq. Ft. | Space as Re-Allocated Sq. ft. | Space as Indicated by Space Module Sq. Ft. |
|--------------------|--------|-----------------------------|-------------------------------------|--|
| A. J. METHERINGHAM | S.S.O. | - | 30 | 100 |
| P. GLEES | S.S.O. | - | 30 | 100 |
| J. F. TURNER | S.S.O. | - | 30 | 100 |
| A. G. HARDACRE | S.S.O. | - | 30 | 100 |
| G. A. CARD | S.S.O. | - | 30 | 100 |
| B. J. BOWLES | S.S.O. | - | 30 | 100 |
| J. G. CUNNINGHAM | S.S.O. | - | 30 | 100 |
| J. L. PERKINS | S.S.O. | - | 30 | 100 |
| J. C. DORE | S.O. | - | 24 | 75 |
| J. S. LILLEY | S.O. | - | 24 | 75 |
| P. C. ROWE | S.O. | - | 24 | 75 |
| P. J. DALY | S.O. | - | 24 | 75 |
| B. J. SHEPSTONE | S.O. | - | 24 | 75 |
| A. COX | S.O. | - | 24 | 75 |
| D. F. WEASDAY | S.O. | - | 15 | 75 |
| R. M. LORD | S.O. | - | 15 | 75 |
| R. GILES | S.O. | - | 15 | 75 |
| D. SMITH | S.O. | - | 15 | 75 |
| R. THOMAS | S.O. | - | 15 | 75 |
| J. A. R. GRIFFITHS | S.O. | - | 15 | 75 |
| D. A. MORRIS | S.O. | - | - | 75 |
| J. RODGERS | E.O. | 98 | 98 | 75 |
| M. ROBERTS | C.O. | 98 | 98 | 60 |

Total Present Office space 3,058 sq. ft.

Total Office space re-allocated 4,028 sq. ft.

Total space as indicated by space module 6,335 sq. ft.