IN CONFIDENCE

RUTHERFORD LABORATORY STEERING COMMITTEE

Minutes of the first meeting. January, 22nd 1960.

Present	Dr. T. G. Pickavance	Chairman
	Mr. P. Bowles	
	Mr. L. B. Mullett	
	Mr. M. Snowden	
	Mr. L. Walkinshaw	
	Mr. J. J. Wilkins	
	Dr. J.A.V. Willis	
Absent	Dr. G. H. Stafford	(Abroad)

1. Terms of Reference

"To advise the Director on policy concerning the Rutherford Laboratory".

2. Membership

It was agreed that membership would be decided on a functional basis, not necessarily including all staff of a given grade. The membership indicated at the head of these minutes was agreed for the present. Other staff would be invited to attend on occasion for discussions of particular items.

3. Staff Location System

The Committee recommended that a system for individually calling staff should be provided. They asked for details of the proposed system to be submitted to them at their next meeting.

4. Staffing Policy

The Secretary read the draft statement prepared for discussion with the Staff side. This subject will be discussed further at future meetings.

5. Housing and flats)
6. Canteen) These items were deferred to the next meeting.
7. Engineering Complement)

8. Future meetings

will normally be from 9.0 to 10.0 a.m. on alternate Fridays, before the Technical Policy meeting.

J.A.V. Willis
Secretary N.I.R.N.S.

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